

Committee On Insurance/Audit & Claims
Tuesday, July 9, 2019
City Hall Council Chambers

COMMITTEE MEMBERS PRESENT: Ceri Otero, David Armstrong, Kirby Newport, and Ed Barlow.

OTHER COUNCIL MEMBERS:

OTHERS PRESENT: City Administrator Tom Short, and City Clerk Traci Cox.

Chairperson Ceri Otero called the meeting to order at 5:00 PM.

OLD BUSINESS:

Approval of minutes from previous meeting: On a motion by Mr. Newport, the minutes of the June 25, 2019 meeting were approved 4-0.

Review and approval of the Claims Report: The Committee discussed items regarding the Claims Report before it was approved 4-0 on a motion by Mr. Armstrong. Mr. Armstrong requested requisitions prepared for purchases from Pete's Pro Shop be signed or initialed by Mr. Short for best practices.

NEW BUSINESS:

1. **Consider and discuss Conflict of Interest C.B. 19-32.** Mr. Newport moved to send C.B. 19-32 to Council for approval.

2. **Staff Reports:** Ms. Cox reported that the auditors were here for a preliminary audit on July 1 with the full audit scheduled to be performed the week of September 23. A meeting is scheduled for July 10 with Beimdiek Insurance Agency to review employee long term disability rates. Mr. Armstrong discussed the possible future audit presentation at a budget meeting instead of Insurance, Audit and Claims. Ms. Cox is to remind the auditor of the change in the audit presentation.

Mr. Short reported he and Police Chief Greg Dagnan are working on a tuition reimbursement agreement to send an auxiliary officer to Police Academy. They are also working on a policy proposal that would provide a recruiting incentive to Spanish speaking individuals.

Adjournment: Mr. Newport made a motion to adjourn at 5:30 PM. Motion carried 4-0.